



Application for Employment

Shawnee United Methodist Church is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion or religious creed, non-job-related disability national origin, ancestry, genetic information, gender or veteran status, or the use of a guide or support animal due to deafness, blindness or physical disability, or any other characteristic protected under Federal or State law.

This application shall be considered active for a period not to exceed **90 days**. Any applicant wishing to be considered for employment beyond this time period should complete another application at the end of that period.

PERSONAL INFORMATION				
Name (Last, First, Middle)	E-Mail Address	Date of Application		
Social Security Number:	Telephone Number (xxx-xxx-xxxx)			
Have you ever worked under another name? If so, please provide:	Are you legally eligible for work in this country? Yes _____ No _____			
CURRENT ADDRESS				
Street	City	State	Zip	No. of Years
PAST 2 YEARS RESIDENCY				
Street Address:	City	State	Zip	No. of Years
Street Address:	City	State	Zip	No. of Years
Are you available to work: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal				
Position Applying for:				
Salary Requirements: _____/Hour _____/Year	Date available to Start:	Days Available: <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun	Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, can we contact them? <input type="checkbox"/> Yes <input type="checkbox"/> No	



EMPLOYMENT HISTORY

Please complete all of the following blanks about your employment history even if you do not think the questions relate to the position you seek.

Current or Last Employer:

Name		Dates (From / To)
Address		Phone Number
Position/Title	Supervisor Name	

Briefly describe job duties:

Reason for Leaving:

GENERAL INFORMATION

Have you ever been reprimanded for a violence or harassment-related incident? Yes No

Have you been convicted of a felony within the last seven years? Yes No

If yes, please describe:

Note: A conviction record is not an automatic bar to employment. A conviction will be considered only in relation to specific job requirements. An applicant shall be notified if an adverse decision was based on conviction data.

REFERENCES

Name	Phone
Name	Phone
Name	Phone



I understand that this application may be withdrawn or my employment may be terminated if I have made any misrepresentations on this form. I authorize the church to contact all references to seek job-related information about me, and I release the church and all other persons and companies from liability for furnishing or obtaining such information.

Applicant Signature

Date